

Step-by-Step Instructions – Adding a Logo [Lower-Thirds] to Stream/Call

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1. Installing OBS

- 1. Go to Open Broadcaster Software[®] | OBS (obsproject.com)
- 2. Click Download Button (Windows, Mac, Linux)
- 3. If need installation help:
 - Windows: <u>How to Install OBS Streaming Software in Windows Support.com</u>
 - Mac: <u>How to Install OBS Streaming Software on a Mac Support.com</u>
 - o Linux: How to Install OBS on Linux, Windows and MacOS | Liquid Web





2. Create Overlay Image (in Canva)





Steps	Screenshot							
8. Choose PNG	Image: Low with the first of the second construction of the second consecond consecond construction of the second constructi							
9. Click "transparent background" (1), Click download (2)	Untitled design - Presentation (16:9) Share 👱 庄 Present •••							
	$ \underline{\downarrow} $ Download $ \times $							
	File type							
	Size × 1 1920 × 1080 px							
	Transparent background							
	Compress file (lower quality)							
	Download 2							
10. Save image(s) in location of choice	No image (follow typical "save as" instructions for files							



3. Set Up OBS

- 1. Set Canvas dimensions to 16:9
 - a. File >> Settings >> Video

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- 2. Add a Scene >> Click "+" > Type "Video Overlay [or other name]"
- 3. Add Source (Image created in Canva) + Webcam >> Click "+" > Type logo > Browse
- 4. Mute audio (Use the audio feature in Zoom or Teams)
- 5. Click "Start virtual camera"





4. Applying Lower-third Graphic During Call

- 1. Join Zoom or Teams Call (or other platform)
- 2. When prompted (or process specific to platform), choose "OBS Virtual Camera"
- 3. In OBS, make sure your "Scene and" is selected (eye icon is "open")